

RECORD OF PROCEEDINGS
Minutes for the Village of Beverly
Regular Council Meeting
Wednesday, January 12, 2022

- The regular meeting of the Village of Beverly Council was held Wednesday, January 12, 2022 at 7:00 PM with Mayor Jim Ullman presiding. Council members present were Derrick Huck, and Edgar Kegley. Also present were Fiscal Officer Pamela Jackson, Solicitor Tom Webster, Rollin Hopkins, Abigail Spung, and Josh Holland.
- A prayer was offered by Ullman and the Pledge of Allegiance was recited in unison.

NEW YEAR OFFICIAL BUSINESS:

- Mayor Ullman administered the Oath of Office to newly elected Council member Rollin Hopkins, term to expire December 31, 2025.
- **Huck moved to appoint Josh Holland to the vacant Council position, term to expire December 31, 2025. Hopkins seconded the motion. Roll call (3-0); motion passed.**
- **Huck moved to appoint Abigail Spung to the vacant Council position, term to expire December 31, 2025. Hopkins seconded the motion (3-0); motion passed.**
- **Huck moved to appoint Jason Lipot to the vacant position on the Board of Public Affairs. Hopkins seconded the motion. Roll call (3-0); motion passed.**
- Mayor Ullman administered the Oath of Office to newly appointed Council members Josh Holland and Abigail Spung.
- **Hopkins moved to elect Derrick Huck as Council President for the year 2022. Kegley seconded the motion. Roll call (5-0); motion passed.** Mayor Ullman administered the Oath of Office to newly elected Council President Derrick Huck.

MINUTES:

- **Huck moved to approve the minutes of the December 8, 2021 Regular Council meeting as presented. Hopkins seconded the motion. Roll call (5-0); motion passed.**
- **Kegley moved to approve the minutes of the December 29, 2021 End-of-Year Council meeting as presented. Hopkins seconded the motion. Roll call (5-0); motion passed.**

MAYOR'S REPORT:

- Mayor Ullman presented the "State of the Village" address.
- The Mayor made the following committee appointments:
 - Lands, Buildings, Parks, Recreation – Kegley (Chair), Hopkins, Spung
 - Streets, Alleys, Sidewalks – Spung (Chair), Arnold, Kegley
 - Police, Fire, Safety – Holland (Chair), Arnold, Huck
 - Record Retention, Excess Property – Hopkins (Chair), Kegley, Holland
 - Planning, Grants, Finance – Huck (Chair), Spung, Holland
 - Ordinance, Insurance – Arnold
- The Mayor reviewed the Goals for 2022:
 1. Class II Sewer Operator certification for Carl McKim.
 2. Records Retention Policy.
 3. Repairs to Fourth Street Building.
 4. Annual Excess Property sale and follow through with disposal.
 5. Ferry Street project.
 6. Safe Routes To School project.
- The Mayor presented the Mayor's Court Summary for December 2021: Village of Beverly, \$553.00; City of Marietta, \$4.50; State of Ohio, \$112.50.
- The Mayor plans to participate in the Mayor's Court Training in January.
- Fort Frye Community Day was on Wednesday, December 22, 2021, 9:00 AM – 12:30 PM. The Mayor created a power point presentation and talked with students about the Village and summer job opportunities.
- The Mayor toured the canal locks with ODNR officials.
- The County is hiring two grant writers.
- County Engineer Roger Wright offered to include Village streets in County bids for paving projects.
- Cyrus Bowen submitted an estimate of \$230,000 for waterline, valve, and meter replacement on Wilson and Woodland Streets. The Mayor is seeking emergency funding for the project. There is a possibility for a \$208,000 grant through the State of Ohio.

- The Service Department Report included digging cemetery graves, servicing mowers, taking down Ferry Street traffic light, concreting a storm drain in the wellfield, cold patching potholes, placing gravel in parking areas to protect streets, moving map room to back of office building, repairing Fourth Street building roof, and replacing four main waterline valves on Park and Jenison Streets. Supervisor of Services Chris McKim recommends additional repairs to the Fourth Street building roof.

FISCAL OFFICER’S REPORT:

- The Certification of Sources and Appropriations have been filed with the County Auditor.

COMMITTEE REPORTS

LANDS, BUILDINGS, PARKS AND RECREATION: Kegley, Chairman

- The Sisters Charity Foundation \$20,000 grant for replacement of the swimming pool filters and the Marietta Community Foundation grant for the pump house fencing have been awarded to the Village of Beverly.
- The Fourth Street building needs attention.

STREETS, ALLEYS, & SIDEWALKS: Spung, Chairman

- The street inventory needs to be revisited and accessed. Spung will bring street diagram to the next committee meeting for discussion.

POLICE, FIRE & SAFETY: Holland, Chairman

- There were 9 Fire Department runs and 57 Police Department incidents in December.
- The Village of Beverly Emergency Disaster Plan is a living document and needs to be updated.
- The ODOT project will replace the traffic light at Ferry Street and upgrade the crosswalk at Center Street and in the school zone. The cost is estimated to be \$300,000 with 100% paid by ODOT.
- Beverly Volunteer Fire Department Chief Phil Lowe presented the Annual Fire Department Report at the January Committee meeting. Lowe reported 88 incidents in 2021. The average response time was 4.3 minutes with an average of 7.6 firefighters per run. The Fire Department maintained an average of 21 members during the year. Three members left the Department due to retirement, moving from the area, and loss of interest. One new member was recruited. In 2021, 89 hours of training was offered with the average member receiving 54 hours. The Department purchased a new Kawasaki side x side with a skid for brush fires and rough terrain rescue. A new 2022 Pierce Sky Boom pumper/ladder was ordered with delivery expected later in 2022. Chief Lowe extended his appreciation to Council for their support throughout the year.
- Beverly Police Department Chief Todd Bumbalough presented the Annual Police Department Report. There was a total of 450 incidents in 2021. Officers participated in multiple trainings and worked with Fort Frye School District on many activities. The Chief is working on a new policy and procedure manual and is currently using OHLEG for the official reporting system. Chief Bumbalough commended both Officer Perine and Sgt. Brad Oliver and thanked the Mayor, Council, and office staff for their support and assistance.

RECORD RETENTION & EXCESS PROPERTY: Hopkins, Chairman

- Hopkins is reviewing other municipalities record retention policies.

PLANNING, GRANTS, & FINANCE: Huck, Chairman

- The 5-Year Plan for the Village continues to be updated.
- Huck reported that the Ohio Action Institute Creating Healthy Communities group will meet on February 1, 2022, 5:00 PM in room 217 at Fort Frye High School.
- Huck plans to work on the application for Safe Routes To School and will include plans for ADA compliant sidewalks.

ORDINANCE & INSURANCE: Arnold, Chairman

Ordinance #22-02:

- Huck moved to present Ordinance #22-02 for the first reading by title only. Spung seconded the motion. Roll call (5-0); motion passed.
- Huck brought before Council the first reading of **ORDINANCE #22-02, AN EMERGENCY ORDINANCE AUTHORIZING THE FISCAL OFFICER TO SUBMIT AN AMENDED CERTIFICATE AND APPROPRIATION ADJUSTMENTS TO THE WASHINGTON COUNTY AUDITOR.** Huck moved to accept the first reading

of Ordinance #22-02. Holland seconded the motion. Roll call (5-0); motion passed.

- Huck moved to suspend the rules and present Ordinance #22-02 for the second and third readings by title only. Holland seconded the motion. Roll call (5-0); motion passed.
- Huck brought before Council the second and third readings of **ORDINANCE #22-02, AN EMERGENCY ORDINANCE AUTHORIZING THE FISCAL OFFICER TO SUBMIT AN AMENDED CERTIFICATE AND APPROPRIATION ADJUSTMENTS TO THE WASHINGTON COUNTY AUDITOR.** Huck moved to accept the second and third readings of Ordinance #22-02. Holland seconded the motion. Roll call (5-0); motion passed.
- Huck moved to adopt Ordinance #22-02. Holland seconded the motion. Roll call (5-0); motion passed.

Ordinance #22-03:

- Huck moved to present Ordinance #22-03 for the first reading by title only. Holland seconded the motion. Roll call (5-0); motion passed.
- Huck brought before Council the first reading of **ORDINANCE #22-03, AN EMERGENCY ORDINANCE APPROVING, ADOPTING, AND ENACTING AMERICAN LEGAL PUBLISHING’S OHIO BASIC CODE, 2022 EDITION, AS THE CODE OF ORDINANCES FOR THE MUNICIPALITY OF BEVERLY, OHIO.** Huck moved to accept the first reading of Ordinance #22-03. Holland seconded the motion. Roll call (5-0); motion passed.
- Huck moved to suspend the rules and present Ordinance #22-03 for the second and third readings by title only. Holland seconded the motion. Roll call (5-0); motion passed.
- Huck brought before Council the second and third readings of **ORDINANCE #22-03, AN EMERGENCY ORDINANCE APPROVING, ADOPTING, AND ENACTING AMERICAN LEGAL PUBLISHING’S OHIO BASIC CODE, 2022 EDITION, AS THE CODE OF ORDINANCES FOR THE MUNICIPALITY OF BEVERLY, OHIO.** Huck moved to accept the second and third readings of Ordinance #22-03. Holland seconded the motion. Roll call (5-0); motion passed.
- Huck moved to adopt Ordinance #22-03. Holland seconded the motion. Roll call (5-0); motion passed.

OLD BUSINESS:

NEW BUSINESS:

BILLS:

- No bills were presented.
- With no further business to come before Council, the meeting adjourned at 7:50 PM. The next Council meeting will be Wednesday, February 9, 2022, 7:00 PM.

Next scheduled meetings:	Board of Public Affairs	Wed., January 26, 2022, 5:30 PM
	Council Committee Meetings	Wed., February 2, 2022, 7:00 PM
	Regular Council Meeting	Wed., February 9, 2022, 7:00 PM

Mayor

Council President

Attest: Fiscal Officer