

**RECORD OF PROCEEDINGS**  
***Minutes for the Village of Beverly***  
***Regular Council Meeting***  
***Wednesday, January 13, 2021***

- The regular meeting of the Village of Beverly Council was held Wednesday, January 13, 2021 at 7:00 PM with Mayor Jim Ullman presiding. Council members present were Jay Arnold (virtual), Kandy Baker, Rollin Hopkins, Derrick Huck, Edgar Kegley, and Abigail Spung (virtual). Also present were Fiscal Officer Pamela Jackson, Solicitor Tom Webster, and Waterford High School students Emily Pritchett, Isaac Jones, and Gracie Stengel.
- A prayer was offered by Ullman and the Pledge of Allegiance was recited in unison.

**NEW YEAR OFFICIAL BUSINESS:**

- **Baker moved to elect Jay Arnold as Council President for the year 2021. Hopkins seconded the motion. Roll call (5-0-1); motion passed. Arnold abstained from voting.**
- Ullman administered the Oath of Office to newly elected Council President Jay Arnold.

**MINUTES:**

- **Kegley moved to approve the minutes of the December 9, 2020 Regular Council meeting as presented. Hopkins seconded the motion. Roll call (6-0); motion passed.**
- **Huck moved to approve the minutes of the December 30, 2020 End-of-Year Council meeting as presented. Hopkins seconded the motion. Roll call (6-0); motion passed.**

**MAYOR'S REPORT:**

- The Mayor presented the "State of the Village" address.
- The Mayor presented a proclamation declaring the month of September 2021 as National Suicide Prevention + Action Month in the Village of Beverly. The Proclamation was presented to Derrick Huck of L& P Services.
- The Mayor's Court report for December 2020 reflected payments to Village of Beverly \$232.00; City of Marietta \$1.50; State of Ohio \$86.50.
- Ullman announced that the Council committees would remain the same as last year.
  - Planning and Finance: Huck (Chairman), Spung, Hopkins
  - Lands, Buildings, Parks, and Recreation: Kegley (Chairman), Baker, Spung
  - Streets, Alleys, and Sidewalks: Spung (Chairman), Arnold, Kegley
  - Police, Fire, and Safety: Hopkins (Chairman), Arnold, Huck
  - Record Retention and Excess Property: Baker (Chairman), Kegley, Hopkins
  - Ordinance and Insurance: Arnold (Chairman), Huck, Baker
  - Community Development: Mayor (Chairman), businesses, residents, Council
- The Village office is currently closed to the public due to coronavirus.
- The Mayor reported that the Dodge Park fence has been repaired. The insurance company of the driver that drove through the fence paid for the repairs.
- The CARES Act money expenditures have been extended to December 31, 2021.
- Ed Moore resigned his position in the Service Department on December 29, 2020. The Mayor hired Chad Mencini. **Kegley moved to pay Mencini \$12.00 per hour. Hopkins seconded the motion. Roll call (6-0); motion passed.**
- There is no update on the Ohio Department of Natural Resources (ODNR) canal locks project. The project includes repairs to the gates and walls. Cofferdams are in place.
- The Mayor has discussed sticker sales with Rumpke. Options include adding trash service to the water/sewer bill or have Rumpke take over the sticker sales. Stickers are currently sold in the Village office. The three-year contract with Rumpke expires in July 2021.
- The Mayor is canvassing other Mayors regarding utility billing and payment systems.
- The Service Department has plowed streets, replaced lid on Wilson St. catch basin, fixed a "No Parking" sign on Fifth St., installed a "No Outlet" sign on Woodland Ave., reinstalled a post at basketball court, dug several graves, checked fire hydrant at Lakeview & Jenison, cleaned and installed new pump at well #5, fixed lights on Ford dump truck, replaced water pump and flushed transmission on tool truck, installed strobe light on Chevy dump truck, and sealed air leaks in garage to save on heating expense.

**FISCAL OFFICER'S REPORT:**

- Jackson presented the December bank reconciliation for certification by Council members.
- The 2021 Certificate of Sources and Appropriations was filed with the Washington County Auditor for approval by the Budget Commission.

## **COMMITTEE REPORTS**

### **PLANNING & FINANCE:**

- Huck added 2026 to 5-Year Plan for the Village.
- There has been no news yet on the ODOT Active Transportation Grant.
- Huck will look into the Safe Routes To School Grant.

### **LANDS, BUILDINGS, PARKS AND RECREATION:**

- A Natureworks Grant, valued at \$1,700, was awarded for picnic tables and trash receptacles. Jackson will reorder the trash receptacles and picnic tables.

### **STREETS, ALLEYS, & SIDEWALKS:**

- Spung reported that the quote for 2021 paving project should be coming soon.
- It was suggested that the Ferry Street project be done in phases.
- There is no update on the Center St. sidewalk.

### **POLICE, FIRE & SAFETY:**

- Beverly Volunteer Fire Department Chief Phil Lowe presented the Fire Department's Annual Report at the Council Committee meeting on January 6, 2021. Lowe reported 76 incidents in 2020. The average response time was 4.2 minutes with an average of 7.5 firefighters per run. The Fire Department maintained an average of 23 members during the year and offered 48 hours of training with the average member receiving 30.3 hours. Twelve training sessions were cancelled due to COVID-19. Chief Lowe extended his appreciation to Council for their support throughout the year.
- Beverly Police Chief Mark Sams presented the 2020 Annual Police Report at the Council Committee meeting on January 6, 2021. The report noted 1,350 Calls for Service and Incidents, 78 citations issued, 21 reported traffic crashes, 17 traffic cases, and 114 criminal investigations. The Police Department's participation in special programs was reduced due to coronavirus restrictions. Officers were trained in firearms, radar, legal updates, and other miscellaneous training opportunities. Computers and printers for the patrol cars, portable intoxilyzers, PPE supplies, uniforms, vests, and lockers were purchased with CARES Act funds. Extra duties included escorting business employees to bank night deposit, fingerprinting, background checks, Homecoming, residence/business checks, Community Day, security for Fort Frye High School games (paid by school), and 4 golf cart inspections.
- There were 11 Fire Department runs in the month of December.
- Recruitment is needed for Fire Department volunteers.
- Hopkins continues to update the Village of Beverly Emergency Disaster Plan.
- ODOT will replace the traffic light at Ferry Street and upgrade the crosswalk at Center Street and in the school zone. Project is expected to begin in the summer of 2021.

### **RECORD RETENTION & EXCESS PROPERTY:**

- Employees have begun work on record retention policy. Ullman shared samples of policies with Council members.

### **ORDINANCE & INSURANCE:**

#### **Ordinance #21-02:**

- Arnold moved to present Ordinance #21-02 for the first reading by title only. Huck seconded the motion. Roll call (6-0); motion passed.
- Arnold brought before Council the first reading of **ORDINANCE #21-02, AN EMERGENCY ORDINANCE APPROVING, ADOPTING, AND ENACTING AMERICAN LEGAL PUBLISHING'S OHIO BASIC CODE, 2021 EDITION, AS THE CODE OF ORDINANCES FOR THE MUNICIPALITY OF BEVERLY, OHIO.** Arnold moved to accept the first reading of Ordinance #21-02. Baker seconded the motion. Roll call (6-0); motion passed.
- Arnold moved to suspend the rules and present Ordinance #21-02 for the second and third readings. Baker seconded the motion. Roll call (6-0); motion passed.
- Arnold brought before Council the second and third readings of **ORDINANCE #21-02, AN EMERGENCY ORDINANCE APPROVING, ADOPTING, AND ENACTING AMERICAN LEGAL PUBLISHING'S OHIO BASIC CODE, 2021 EDITION, AS THE CODE OF ORDINANCES FOR THE MUNICIPALITY OF BEVERLY, OHIO.** Arnold moved to accept the second and third readings of Ordinance #21-02. Baker seconded the motion. Roll call (6-0); motion passed.
- Arnold moved to adopt Ordinance #21-02. Baker seconded the motion. Roll call (6-0); motion passed.

**NEW BUSINESS:**

- No new business.

**BILLS:**

- **Huck moved to approve payment of the bills, January 1 through January 13, 2021, as presented. Kegley seconded the motion. Roll call (6-0); motion passed.**
- With no further business to come before Council, the meeting adjourned at 7:50 PM. The next Council meeting will be Wednesday, February 10, 2021, 7:00 PM.

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| Next scheduled meetings: | Board of Public Affairs    | Wed., January 20, 2021, 5:30 PM  |
|                          | Council Committee Meetings | Wed., February 3, 2021, 7:00 PM  |
|                          | Regular Council Meeting    | Wed., February 10, 2021, 7:00 PM |

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*Mayor*

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*Council President*

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*Attest: Fiscal Officer*