

RECORD OF PROCEEDINGS
Minutes for the Village of Beverly
Regular Council Meeting
Wednesday, February 10, 2021

- The regular meeting of the Village of Beverly Council was held Wednesday, February 10, 2021 at 7:00 PM with Mayor Jim Ullman presiding. Council members present were Jay Arnold, Kandy Baker, Rollin Hopkins, Derrick Huck, Edgar Kegley, and Abigail Spung. Also present were Fiscal Officer Pamela Jackson and Solicitor Tom Webster.
- A prayer was offered by Ullman and the Pledge of Allegiance was recited in unison.

MINUTES:

- **Huck moved to approve the minutes of the January 13, 2021 Regular Council meeting as presented. Kegley seconded the motion. Roll call (6-0); motion passed.**

MAYOR'S REPORT:

- The Mayor presented the Mayor's Court Summary for January 2021: Village of Beverly, \$31.00; City of Marietta, \$0.00; State of Ohio, \$9.00.
- Fort Frye Local School District officials are seeking grants for repairs to the basketball and tennis courts from Marietta Community Foundation and Sisters of Charity Foundation. Quotes for repairs range from \$60,000 - \$63,500.
- The Ohio Department of Natural Resources (ODNR) canal locks project is supposed to begin this week but may be delayed due to weather. The project includes repairs to the gates and walls. Cofferdams are in place. Permits are taking additional time due to the historical status of the locks.
- New doors have been installed on the entrance to the Police Department in the Village office building.
- The Mayor reported that the Creating Healthy Communities Cares Act Fund donated a propane heater and chairs to be used for outdoor events in the bandstand at Dodge Park. They are also going to donate a kiosk to include the bike path map. The Mayor contacted the Muskingum Beverly Waterford Chamber of Commerce to invite businesses to share information on the kiosk. A location for the kiosk has not been determined.
- The Mayor continues to compare utility billing systems and has found that UBMax is commonly used by local municipalities. Core & Main is the provider of the current billing system and will be contacted to discuss options.
- The Mayor proposed a 1.3% cost-of-living increase to all village employees. **Arnold moved to give all Village employees a 1.3% increase in wages effective with pay period beginning February 8, 2021. Hopkins seconded the motion. Roll call (6-0); motion passed.**
- The Service Department employees will begin working a 10-hour day beginning next week. Days will be alternated between employees to cover a five-day week plus weekend route. The new schedule is on a trial basis.
- The Board of Public Affairs (BPA) recommends hiring water and sewer operator Sam Brooker part-time, not to exceed 24 hours per week, at \$24.00 per hour. **Huck moved to hire Sam Brooker part-time for the water and sewer department at \$24.00 per hour, not to exceed 24 hours, effective with pay period beginning February 8, 2021. Kegley seconded the motion. Roll call (6-0); motion passed.**
- The Mayor reported that the Service Department plowed snow and salted streets, replaced the "No Outlet/ Yield" sign at corner of Center & Third, received fire pit for Dodge Park, dug graves, repaired water line breaks, replaced push tubes in swimming pool chemical pumps, had fire extinguishers checked and replaced. Every vehicle now has a fire extinguisher.

FISCAL OFFICER'S REPORT:

- The 2021 Certificate of Sources and Appropriations filed with the Washington County Auditor has been approved by the Budget Commission.
- The Cemetery Trustees met February 9, 2021 at McCurdy Funeral Home. The Annual meeting minutes reflect the 2020 year grave sales of \$1,900.00 and \$13,000.00 in grave opening and closing services. The trustees reported that the cemetery looks good but, as usual, needs more slag on the road corners. **Kegley moved to accept the February 9, 2021 minutes of the Cemetery Board of Trustees as presented. Spung seconded the motion. Roll call (6-0); motion passed.**

- Solicitor Tom Webster submitted the 2020 Criminal Case Summary. There were a total of 42 charges prosecuted for the Village of Beverly in 2020.

COMMITTEE REPORTS

PLANNING & FINANCE:

- Huck continues to update the 5-Year Plan for the Village. He added street repairs, mowers, pool maintenance, and replacement of the Village tool truck to the plan.
- There has been no news yet on the ODOT Active Transportation Grant.
- Huck looked into the Safe Routes To School Grant. Sidewalks cannot be replaced with grant unless they are not ADA compliant. The Fourth St. sidewalk from McIntosh to Ferry Street is in need of replacement. The Center St. sidewalk also needs replaced.

LANDS, BUILDINGS, PARKS AND RECREATION:

- Kegley presented the 2021 Pool Management Proposal submitted by Professional Pool Management. Maximum cost for labor, including \$6,000 management fee, would be \$46,295.66. Kegley noted that Ohio minimum wage increased to \$8.80 on January 1, 2021. The proposal includes regular hour lifeguards, concession, and management staff. Labor for pool rental and special functions is not included. Open and close dates have not been determined. **Huck moved to accept the Professional Pool Management proposal for the 2021 pool season. Baker seconded the motion. Roll call (6-0); motion passed.**
- A Natureworks Grant, valued at \$1,700, was awarded for picnic tables and trash receptacles. Jackson reorder the trash receptacles and picnic tables.

STREETS, ALLEYS, & SIDEWALKS:

- Spung reported that the quote for 2021 paving project should be coming soon. Weather has delayed the process.
- N&W Sealing, Garren Nichols, advised that street sealing estimates would remain the same as last year.
- The Ferry Street project will be done in phases.
- There is no update on the Center St. sidewalk.

POLICE, FIRE & SAFETY:

- There were 7 Fire Department runs in the month of January.
- Recruitment is needed for Fire Department volunteers. Hopkins will check into National campaigns that promote local fire volunteers.
- Hopkins continues to update the Village of Beverly Emergency Disaster Plan. The Mayor plans to attend the Washington County meeting on Friday, February 12, 2021.
- ODOT will replace the traffic light at Ferry Street and upgrade the crosswalk at Center Street and in the school zone. Project is expected to begin in the summer of 2021. The cost is estimated to be \$300,000 with 100% paid by ODOT.
- The computers and printers have been installed in the cruisers.

RECORD RETENTION & EXCESS PROPERTY:

- Employees have begun work on record retention policy. All records are clearly marked.

ORDINANCE & INSURANCE:

Ordinance #21-03:

- Arnold moved to present Ordinance #21-03 for the first reading by title only. Baker seconded the motion. Roll call (6-0); motion passed.
- Arnold brought before Council the first reading of **ORDINANCE #21-03, AN ORDINANCE AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO AN AGREEMENT WITH WASHINGTON COUNTY COMMISSIONERS FOR REPAYMENT OF PRISONER HOUSING.** Arnold moved to accept the first reading of Ordinance #21-03. Baker seconded the motion. Roll call (6-0); motion passed.
- Arnold moved to suspend the rules and present Ordinance #21-03 for the second and third readings by title only. Baker seconded the motion. Roll call (6-0); motion passed.
- Arnold brought before Council the second and third readings of **ORDINANCE #21-03, AN ORDINANCE AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO AN AGREEMENT WITH WASHINGTON COUNTY COMMISSIONERS FOR REPAYMENT OF PRISONER HOUSING.** Arnold moved to accept the second and third readings of Ordinance #21-03. Baker seconded the motion. Roll call (6-0); motion passed.
- Arnold moved to adopt Ordinance #21-03. Baker seconded the motion. Roll call (6-0); motion passed.

NEW BUSINESS:

- No new business.

BILLS:

- **Huck moved to approve payment of the bills, January 14 through February 10, 2021, as presented. Kegley seconded the motion. Roll call (6-0); motion passed.**
- With no further business to come before Council, the meeting adjourned at 7:45 PM. The next Council meeting will be Wednesday, March 10, 2021, 7:00 PM.

Next scheduled meetings:	Board of Public Affairs	Wed., February 17, 2021, 5:30 PM
	Council Committee Meetings	Wed., March 3, 2021, 7:00 PM
	Regular Council Meeting	Wed., March 10, 2021, 7:00 PM

Mayor

Council President

Attest: Fiscal Officer